

## Mental Health Programme (MHP)

### External Evaluator

#### Job Description

ARC is a not-for-profit organisation, active in human and material resource development in health, education and community development. The Mental Health Programme (MHP), “*Mental Health for a New Generation in the Arab Countries*”, works with local, regional and international partners to develop and disseminate knowledge, build upon capacities, promote and advocate for the importance of mental health and positive development in Arab countries.

The Arab Resource Collective is seeking a consultant to conduct an external evaluation its Mental Health Programme funded by the Norwegian Council for Mental Health.

The Evaluator shall start the evaluation on 23<sup>rd</sup> July 2012 and submit the final evaluation report by 24<sup>th</sup> September 2012.

#### **Qualifications of the Evaluator:**

- BA or an equivalent university degree.
- Profound knowledge and understanding of the concepts and notions of mental health.
- Demonstrated experience in conducting evaluations of Mental Health and Psycho-social support projects.
- Significant experience in design, implementation, monitoring and evaluation of programmes
- Good communications skills and experience of workshop presentation and facilitation
- Ability to write clear and useful evaluation reports
- Fluent in English and Arabic (final report should be written in English)
- Ability to manage the available time and resources and to work to tight deadlines
- Ability and flexibility to travel (to attend a regional meeting).

#### **Objectives of the external evaluation:**

The overall objective of the External Evaluation is to provide indicators about the relevance of the mental health programme by assessing its achievements and activities in order to learn from experience and to link evidence to policy and strategic planning and development. The evaluation would be a learning exercise necessary for planning and future work.

### Tasks and Duties:

The Evaluator is asked to carry out an external evaluation which will involve:

1. Deciding on work methodology
2. Producing a work schedule (arrange logistics and appointments)
3. Reading the background material with the aim of getting briefed on the different projects of the programme
4. Arrange meetings with the MHP senior team at ARC
5. Effectively assessing the work done in relation to phase objectives and targeted project potentials
6. Assessing the **results and the outputs of the programme** (compared to the initial log frame and proposed objectives, indicators, and outputs), which involves:
  - i. Comparing planned outputs to achieved ones
  - ii. Comparing achieved output responsiveness to justification/needs
  - iii. Measuring log frame development dynamics with actual needs
7. Drawing **conclusions** (highlighting strengths and weaknesses) and **lessons learned** and making **recommendations** as per the above activities.
8. Formulating clear and operational recommendations to the MHP's next phase
9. Producing a draft report and submitting the first draft by 3<sup>rd</sup> September 2012 to ARC for consultation
10. Integrating ARC's comments (either by adapting draft, or by explaining why comments are deemed non-justified)
11. **Producing a consolidated final draft report by 24<sup>th</sup> September 2012**

### 4. Evaluation output

Consolidated final report, in English, by 24<sup>th</sup> September 2012.

### 5. Reporting

The Evaluator reports to ARC's General coordinator Dr. Ghassan Issa.

Please send your CV and letter of interest to Mrs. Hiba (Administration) at [arcleb@mawared.org](mailto:arcleb@mawared.org).

**For more information please call: 01 742 075**